

## LEA Assessment Communication Responsibilities

Throughout the academic year there are certain assessment related communications to families and caregivers that are the responsibility of the Supervisory District or local school. Please see the list below.

### Topics of Communication

- **Alternate Assessment:** Ensure that parents of students assessed with an Alternate Assessment are informed that their child's achievement will be measured based on alternate academic achievement standards (i.e., unlike general assessments, the alternate assessment is based on essence statements).
- **English Learners:** Clearly communicate procedures to ensure the inclusion of all ELs in elementary and secondary schools in the State's academic content assessments.
- Communication regarding selection of the Spanish version of the Smarter Balanced assessments, and Vermont Science Assessment for English learners.
- **Assessment Reporting:** For all academic content assessments, the school reports assessment results to families and caregivers through the Individual Student Score Report, along with the family interpretive guide, so that they can interpret the results and address the specific academic needs of students. The school should clearly disclose potential uses of the assessment results.
  - Individual Student Reports are communicated in a language that parents and guardians can understand or, if it is not practicable to provide written translations to a parent or guardian with limited English proficiency, are orally translated for such parent or guardian;
  - Individual Student Reports, upon request by a parent who is an individual with a disability as defined by the ADA, are provided in an alternative format accessible to that parent.

For any question please contact Amanda Gorham ([amanda.gorham@vermont.gov](mailto:amanda.gorham@vermont.gov)).